

Purpose

To introduce young children (birth-3 years) to the love of Jesus Christ by providing them with a safe and nurturing church environment and to support their families.

Accountable to:

Pastor, Head of Staff and the Session of OPC.

Time Allotment and Salary

This position is for about 2.5-3 hours per week on Sunday mornings (8:30am-11:15 am, as arranged). Hours may be adjusted as childcare needs arise. Rate of pay is \$16.28 per hour. No benefits are included. Hours worked will be recorded on time sheet. The position may include some additional hours on occasion.

Responsibilities & Relationships

1. Be present in the nursery Sundays mornings from about 8:30-11:15 am, as arranged, becoming a friend to the children and their families.
2. Follow and implement the goals, policies, and procedures of the OPC Nursery.
3. Maintain a high standard of safety by knowing and following OPC's safety and emergency procedures.
4. Coordinate, with the Family Connections Coordinator, the training and supervision of volunteer helpers.
5. Work with the Family Connections Coordinator and Families Commission to implement Christian learning for birth to 3 year olds.
6. Communicate with families about the care of their children.
7. Communicate with Family Connections Coordinator concerns about children and their families when they arise and needs in the nursery.
8. Be open to other childcare needs associated with special church functions.

Qualifications:

1. Be a committed follower of Jesus Christ.
2. Have experience working with children from birth-3 years.
3. Display a cheerful, loving attitude.
4. Be dependable and communicate with others.
5. Have (or be willing to obtain) current CPR, First Aid and Blood Borne Pathogens cards.
6. Be at least 18 years old.
7. Successful completion of a background check.

Interested applications should submit resumes to the church office:

by mail: Opportunity Presbyterian Church, PO Box 14014, Spokane Valley, WA 99214

by email: home@opportunitypresbyterian.org

questions? Please call 509-924-9750